

MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES AUGUST 13, 2026 MEETING MINUTES

Barbara Blackwell opened the meeting by reading a statement of compliance with the Open Public Meetings Act of 1975.

Roll Call was taken. The following Board Members were in attendance: Barbara Blackwell, Sandra Coleman, Suchitra Kamath, Eric Marozine, and Commissioner Koppel.

A motion was made by Mr. Marozine, seconded by Ms. Coleman, approving the Minutes of the previous meeting as distributed. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Ms. Kamath, ratifying transactions accomplished by direction and authority of the Director from July 10, 2026 to August 13, 2026. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Ms. Kamath, approving the Treasurer's Financial Report. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Ms. Kamath, authorizing the requisitioning of funds. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Ms. Kamath, approving the payment of bills as listed. The motion was unanimously adopted.

OLD BUSINESS

Copies of the State Statistics Report for the month of May 2026 were submitted to the Board for review. These reports are issued by the Division of Family Development and provide statistics on the NJSNAP, TANF, GA and Child Support programs. The May report, the latest available, shows the WFNJ/TANF caseload in Middlesex County was 581 families, for a total of 1,515 individuals. Food Stamp assistance supported 31,093 households, benefiting a total of 54,821 individuals in May. Additionally, Middlesex County recorded 852 General Assistance cases during the month of May.

Staff reports on new applications in July 2026 showed 267 TANF applications; 453 GA applications, and 1,144 applications for SNAP. SNAP recertifications totaled 2,053 in July. In July, our receptionists assisted 3,781 individuals, with 331 of them visiting the Perth Amboy office. During the month, our call center answered 11,959 calls.

A copy of the Medicaid Redetermination Report for the month of July 2026 was submitted to the Board for review. The report shows a total caseload of 37,857 individuals. Approximately 2.63 percent of our redeterminations are overdue.

NEW BUSINESS

There was no public comment.

CLOSED SESSION

A motion was made by Mr. Marozine to go into Closed Session. A Roll Call vote was taken. The motion was unanimously adopted.

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#26-074 Approval of payrolls from August 16, 2026 to August 31, 2026 and from September 1, 2026 to September 15, 2026

#26-075 Confirm overtime payroll from July 1, 2026 to July 31, 2026

#26-076 Authorize contract with National Association of State Procurement Officials (NASPO) for temporary staffing services through Acro Service Corp. (Contract 20-00000-21-00021AC) from August 15, 2026 to August 14, 2027

#26-077 Authorize purchase of 200 HP Laser Jet Toner Cartridges from W.B. Mason (State Contract)

#26-078 Rescind Resolution #26-061, awarding a contract to Door King LLC, 46C Dutch Lane Road, Marlboro Township, NJ 07746, for repairs to steel entry doors at 181 How Lane, New Brunswick, due to inability of vendor to proceed with required contract terms

#26-079 Accept proposal of Hogan Security Group, LLC, 1569 Reed Road, Pennington, NJ 08534, in the amount of \$10,005.38 to complete door repairs at 181 How Lane, New Brunswick

#26-080 Authorize purchase of paper goods and office supplies in the total amount of \$7,607.46 from W.B. Mason (State Contract)

#26-081 Authorize purchase of envelopes of various sizes from Envelopes and Printed Products, Inc., 135 Fairview Avenue, Prospect Park, NJ 07508, in the total amount of \$23,970 (New Jersey Cooperative Purchasing Alliance)

#26-082 Authorize purchase of 250 Nitro Pro Software Licenses from SHI for a three (3) year period commencing September 18, 2026 in the amount of \$83,460.00 (\$27,820.00 per year) (New Jersey Cooperative Purchasing Alliance)

#26-083 Authorize purchase of Barracuda Back-up Appliance 890 Cloud Subscription, update subscription, and instant replacement subscription services from SHI for a three (3) year period commencing October 12, 2026 in an amount not to exceed \$62,696.88 (New Jersey Cooperative Purchasing Alliance)

#26-084 Approval of Personnel Report

REQUESTS FOR LEAVES OF ABSENCE

Soliman, Inji A.	Human Services Aide, Bilingual	07/06/26 – 08/17/26
Pearyer, Shakira	Senior Account Clerk	08/11/26 – 08/24/26
Quinones, Amanda	Human Services Specialist 3	08/03/26 – 09/14/26
Chaprin, Halyna Y	Senior Building Service Worker	07/21/26 – 09/08/26
Almonte, Michelle	Human Services Specialist 2	08/05/26 – 11/18/26
Gomez-Lopez, Chenimar	Social Services Technician	08/07/26 – 10/30/26

NEW HIRES

Carmona, Wendy	Account Clerk, Temporary	\$46,853	07/21/26
Canela, Junior	Human Services Aide, Bilingual, S/E, Temporary	\$51,541	08/06/26
Hutson-Pitt, Michellene P.	Human Services Aide, Temporary	\$51,541	08/06/26
Ruggiero, Josephine O.	Human Services Aide, Temporary	\$51,541	08/06/26
Sanchez, Nancy C.	Human Services Aide, Bilingual, S/E, Temporary	\$51,541	08/06/26

PERMANENT APPOINTMENTS

Memijes, Litzy	Clerk 1	\$49,144	07/06/26
Acevedo, Michele	Clerk 1	\$49,144	08/06/26

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Randazzo, Julianna	Human Services Specialist 3, Permanent	\$97,499	08/03/26
Abreu Jr., Carlos	Human Services Aide, Permanent	\$56,539	07/21/26
Franco, Liza	Human Services Aide, Bilingual, S/E, Permanent	\$56,539	07/21/26
Tabori, Barbara	Senior Account Clerk, Provisional	\$61,056	07/21/26
Rodriguez, Lizbeth	Human Services Aide, Temporary	\$51,541	08/07/26
Mahmood, Rida	Human Services Aide, Temporary	\$51,541	08/07/26

Ms. Blackwell asked the Board members if they had questions on any Resolution. There were none.

CONSENT AGENDA

A motion was made by Mr. Marozine, seconded by Ms. Coleman, to adopt the Consent Agenda, consisting of Resolutions #26-074 through #26-084. The motion was unanimously approved.

PUBLIC COMMENT

The following member of the public made comments:
Mr. David Blevins of New Brunswick

ADJOURNMENT

There being no further business before the Board, a motion to adjourn the meeting was made by Mr. Marozine, seconded by Ms. Coleman. The motion was unanimously adopted.

The meeting adjourned at 10:14 a.m.

Respectfully submitted,



Dara Harkay, Director

