

MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES

JULY 9, 2026 MEETING MINUTES

Barbara Blackwell opened the meeting by reading a statement of compliance with the Open Public Meetings Act of 1975.

Roll Call was taken. The following Board Members were in attendance: Barbara Blackwell, Sandra Coleman, Eric Marozine, Commissioner Azcona Barber, and Commissioner Koppel.

A motion was made by Mr. Marozine, seconded by Ms. Coleman, approving the Minutes of the previous meeting as distributed. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Commissioner Azcona Barber, ratifying transactions accomplished by direction and authority of the Director from June 12, 2026 to July 9, 2026. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Commissioner Koppel, approving the Treasurer's Financial Report. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Commissioner Koppel, authorizing the requisitioning of funds. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Commissioner Koppel, approving the payment of bills as listed. The motion was unanimously adopted.

OLD BUSINESS

Copies of the State Statistics Report for the month of April 2026 were submitted to the Board for review. These reports are issued by the Division of Family Development and provide statistics on the NJSNAP, TANF, GA and Child Support programs. The April report, the latest available, shows the WFNJ/TANF caseload in Middlesex County was 581 families, for a total of 1,495 individuals. Food Stamp assistance supported 30,920 households, benefiting a total of 55,584 individuals in April. Additionally, Middlesex County recorded 867 General Assistance cases during the month of April.

Staff reports on new applications in June 2026 showed 247 TANF applications; 445 GA applications, and 1,042 applications for SNAP. SNAP recertifications totaled 2,259 in June. In June, our receptionists assisted 3,436 individuals, with 290 of them visiting the Perth Amboy office. During the month, our call center answered 11,198 calls.

A copy of the Medicaid Redetermination Report for the month of June 2026 was submitted to the Board for review. The report shows a total caseload of 39,306 individuals. Approximately 6.15 percent of our redeterminations are overdue.

NEW BUSINESS

There was no public comment.

CLOSED SESSION

Mr. Marozine made a motion, seconded by Commissioner Koppel, to go into Closed Session. A Roll Call vote was taken. The motion was unanimously adopted.

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#26-066 Approval of payrolls from July 16, 2026 to July 31, 2026 and from August 1, 2026 to August 15, 2026

#26-067 Confirm overtime payroll from June 1, 2026 to June 30, 2026

#26-068 Accept proposal of TrionAid Associates, Inc. to provide background screening services required by the Middlesex County Board of Social Services for a one (1) year period, from July 17, 2026 to July 16, 2027

#26-069 Notice of intent to hire National Association of State Procurement Officials (NASPO) for temporary staffing services through Acro Service Corp. (Contract 20-00000-21-00021AC) from August 15, 2026 to August 14, 2027

26-070 Authorize contract with Universal Protection Service d/b/a Allied Protection Service to provide security personnel at 181 How Lane, New Brunswick, NJ, for the period of June 1, 2026 to May 31, 2030 at an hourly rate of \$38.15 per security guard (State Contract #26-GNSV2-136537)

#26-071 Authorize the purchase of floor-protecting chair mats from W.B. Mason at a total cost of \$4,329.33 (State Contract)

#26-072 Authorize Change Order #1 (decrease) for a new total amount of \$514,773.89 for the contract with Commercial Interiors Direct Inc. for the supply of materials and installation of flooring at 181 How Lane, New Brunswick (HCESC Bid #215)

#26-073 Approval of Personnel Report

REQUESTS FOR LEAVES OF ABSENCE

Keyte, Allison	Human Services Specialist 3	06/02/26 – 06/15/26 and 06/16/26 – 06/29/26
Upshur, Damaris	Investigator	05/12/26 – 05/21/26
Lia, Elisabeth	Clerk 2	07/13/26 – 09/28/26
Santiago, Luz	Security Guard	07/06/26 – 08/20/26
Chaprin, Halyna Y.	Senior Building Service Worker	06/22/26 – 07/21/26
Rios Jimenez, Diolkiris	Human Services Aide, Bilingual	09/14/26 – 11/23/26

NEW HIRES

Martinez, Melyssa	Human Services Aide, Bilingual, S/E, Temporary	\$51,541	07/21/26
Haney, Brianna Y.	Human Services Aide, Temporary	\$51,541	07/21/26

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Varajao, Cesario	Accountant	\$72,648	06/24/26
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RESIGNATIONS

Baez, Andres	Human Services Specialist 2	06/30/26
Williams, Kimberly P.	Human Services Aide	07/01/26

Ms. Blackwell asked the Board members if they had questions on any Resolution. There were none.

CONSENT AGENDA

A motion was made by Mr. Marozine, seconded by Commissioner Koppel, to adopt the Consent Agenda, consisting of Resolutions #26-066 through #26-073. The motion was unanimously approved.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business before the Board, a motion to adjourn the meeting was made by Mr. Marozine, seconded by Commissioner Koppel. The motion was unanimously adopted.

The meeting adjourned at 10:11 a.m.

Respectfully submitted,



Dara Harkay, Director

