

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES**  
**MEETING AGENDA**  
**JUNE 11, 2026**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM TO MAY 15, 2026 TO JUNE 11, 2026

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

OLD BUSINESS

- ACTIVE CASELOAD REPORT -- STATE STATISTICS REPORTS FOR MARCH 2026 (LATEST REPORT AVAILABLE)
- NEW APPLICATIONS REPORT
- MEDICAID CASE LOAD REPORT

NEW BUSINESS

PUBLIC COMMENT: Each member of the public has five minutes to discuss any resolution on the agenda.

MOTION TO DISCUSS PERSONNEL MATTERS, WORKERS COMPENSATION REPORT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

**#26-055** APPROVAL OF PAYROLLS FROM JUNE 16, 2026 TO JUNE 30, 2026 AND FROM JULY 1, 2026 TO JULY 15, 2026

**#26-056** CONFIRM OVERTIME PAYROLL FROM MAY 1, 2026 TO MAY 31, 2026

**#26-057** AUTHORIZE CONTRACT WITH EASTERN DOOR SERVICE, 70 CATHY LANE, STE. 1, BURLINGTON, NJ 08016, FOR PREVENTATIVE MAINTENANCE OF AUTOMATIC DOORS AT 181 HOW LANE, NEW BRUNSWICK, NJ AT A COST OF \$770.00 FOR THE PERIOD OF AUGUST 1, 2026 THROUGH JULY 31, 2027

**#26-058** AMEND RESOLUTION 26-028 WHICH AUTHORIZED THE PURCHASE OF OFFICE SUPPLIES, PAPER PRODUCTS, AND JANITORIAL SUPPLIES FROM W.B. MASON, AT AN AMOUNT NOT TO EXCEED \$180,000 FOR CALENDAR YEAR 2026 TO INCREASE THE AMOUNT BY \$150,000 FOR A NEW CUMULATIVE COST NOT TO EXCEED \$330,000

**#26-059** AUTHORIZE THE PURCHASE OF FLOOR-PROTECTIG CHAIR MATS FROM W.B. MASON AT A TOTAL COST OF \$7,558.92 (STATE CONTRACT)

**#26-060** ACCEPT PROPOSAL OF ROBERT GRIGGS PLUMBING & HEATING, 2486 ROUTE 206, BELLE MEAD, NJ 08502, IN THE AMOUNT OF \$2,685.28 TO COMPLETE PLUMBING REPAIRS AT 181 HOW LANE, NEW BRUNSWICK

**#26-061** ACCEPT PROPOSAL OF DOOR KING LLC, 46C DUTCH LANE ROAD, MARLBORO TOWNSHIP, NJ 07746, IN THE AMOUNT OF \$5,593.02 TO COMPLETE DOOR REPAIRS AT 181 HOW LANE, NEW BRUNSWICK

**#26-062** APPROVAL TO ADOPT TITLE OF CONFIDENTIAL AIDE

**#26-063** AUTHORIZE ACRO SERVICE CORP. TO PROVIDE TEMPORARY STAFFING SERVICES REQUIRED BY THE MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES UNDER A NATIONAL COOPERATIVE PURCHASING CONTRACT PROVIDED BY NATIONAL ASSOCIATION OF STATE PROCUREMENT OFFICIALS (NASPO) FROM JULY 1, 2026 TO AUGUST 14, 2026

**#26-064** ACCEPT PROPOSAL OF SHI, 290 DAVIDSON AVENUE, SOMERSET, NJ 08873, IN THE TOTAL AMOUNT OF \$298,316.62 TO INSTALL, CONFIGURE AND DEPLOY THE NETWORK SERVER AND PERFORM RELATED WORK, AND TO PROVIDE A THREE (3) YEAR HARDWARE WARRANTY (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

**#26-065** APPROVAL OF PERSONNEL REPORT

**REQUESTS FOR LEAVES OF ABSENCE**

Keyte, Allison	Human Services Specialist 3	05/13/26 – 06/02/26
Kershaw, Amanda A.	Human Services Specialist 1	06/09/26 – 08/17/26
Chaprin, Halyna Y.	Senior Building Service Worker	05/06/26 – 06/22/26
Jimenez, Jonathan	Clerk 2	07/27/26 – 10/19/26
Santiago, Luz	Security Guard	06/04/26 – 07/06/26
Gomez-Lopez, Chenimar	Social Services Technician	05/26/26 – 08/15/26

**NEW HIRES**

Arico, Angela R.	Human Services Aide, Temporary	\$49,300	06/08/26
Chambers, Kyron A.	Human Services Aide, Temporary	\$49,300	06/08/26
Patrick, Tochukwu M.	Human Services Aide, Temporary	\$49,300	06/08/26
Rodriguez, Lizbeth	Human Services Aide, Bilingual, S/E, Temporary	\$49,300	06/08/26
Torres, Mikayla	Human Services Aide, Temporary	\$49,300	06/08/26
Jones, Kandice A.	Human Services Aide, Temporary	\$49,300	06/08/26
Mahmood, Rida	Human Services Aide, Bilingual, English/Urdu, Temp,	\$49,300	06/08/26
Oden, Darria B.	Human Services Aide, Temporary	\$49,300	06/08/26
Gaskins, Petra N.	Confidential Aide	\$140,000	07/01/26

**PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE**

Figalo, Francesca	Human Services Specialist 1	\$76,452	06/09/26
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**RETIREMENTS**

Mellios, Cynthia A.	Human Services Specialist 2		08/01/26
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BOARD DISCUSSION ON RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS  
#26-055 THROUGH #26-065

PUBLIC COMMENT

ADJOURNMENT