

MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
May 14, 2026 MEETING MINUTES

Barbara Blackwell opened the meeting by reading a statement of compliance with the Open Public Meetings Act of 1975.

Roll Call was taken. The following Board Members were in attendance: Barbara Blackwell, Sandra Coleman, Suchitra Kamath, and Eric Marozine.

A motion was made by Mr. Marozine, seconded by Ms. Kamath, approving the Minutes of the previous meeting as distributed. The motion was adopted.

A motion was made by Mr. Marozine, seconded by Ms. Kamath, ratifying transactions accomplished by direction and authority of the Director from April 10, 2026 to May 14, 2026. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Ms. Kamath, approving the Treasurer's Financial Report. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Ms. Kamath, authorizing the requisitioning of funds. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Ms. Kamath, approving the payment of bills as listed. The motion was unanimously adopted.

OLD BUSINESS

Copies of the State Statistics Report for the months of January and February 2026 were submitted to the Board for review. These reports are issued by the Division of Family Development and provide statistics on the NJSNAP, TANF, GA and Child Support programs. The February report, the latest available, shows the WFNJ/TANF caseload in Middlesex County was 1,461 individuals. Food Stamp assistance supported 31,046 households, benefiting a total of 55,996 individuals in February. Additionally, Middlesex County recorded 831 General Assistance cases during the month of February.

Staff reports on new applications in April 2026 showed 230 TANF applications; 481 GA applications, and 949 applications for SNAP. SNAP recertifications totaled 1,952 in April. In April, our receptionists assisted 3,434 individuals, with 391 of them visiting the Perth Amboy office. During the month, our call center answered 10,625 calls.

A copy of the Medicaid Redetermination Report for the month of April 2026 was submitted to the Board for review. The report shows a total caseload of 38,917 individuals. Approximately 9.05 percent of our redeterminations are overdue.

NEW BUSINESS

There was no public comment.

CLOSED SESSION

The Board did not go into Closed Session.

RESOLUTIONS

#26-045 Approval of payrolls from May 16, 2026 to May 31, 2026 and from June 1, 2026 to June 15, 2026

#26-046 Confirm overtime payroll from April 1, 2026 to April 30, 2026

#26-047 Accept proposal dated April 10, 2026 of Edmunds GovTech, 301 Tilton Road, Northfield, NJ 08225, to provide cloud-based hosting services for the Board’s accounting software for a term of 36 months, to be billed annually (\$4,200 for the first year) with automatic renewals each year (Proprietary Software)

#26-048 Authorize the continuation of the contract with Rutgers University Behavioral Health Care, 671 Hoes Lane West, Piscataway, NJ 08854, to operate the Board’s Employee Assistance Program for the period of July 1, 2026 to June 30, 2027 (State Contract)

#26-049 Authorize purchase and rental of mailing equipment and maintenance services from Pitney Bowes (State Contract)

#26-050 Notice of Intent to hire National Association of State Procurement Officials (NASPO) for temporary staffing services through Acro Service Corp. (Contract 20-00000-21-00021ac) from July 1, 2026 to August 14, 2026

#26-051 Accept proposal of CDWG, 230 N. Milwaukee Avenue, Vernon Hills, IL 60061 for the purchase of CrowdStrike Endpoint Security MDR with Overwatch for Identity and Identity Threat Detection for the period of May 23, 2026 to May 22, 2029 (State Contract)

#26-052 Authorize purchase of work clothing and footwear from Keyport Army & Navy, PO Box 985, Brick, NJ 08723, in the total amount of \$4,890.63 (State Contract)

#26-053 Approval of Personnel Report

REQUESTS FOR LEAVES OF ABSENCE

Lia, Elisabeth	Clerk 2	05/04/26 – 07/13/26
Robinson, Madelaine	Social Services Tech, Bilingual	05/11/26 – 05/25/26
Morales, Dionisio	Human Services Specialist	05/26/26 – 08/06/26
Reid, Nikisha	Clerk 2	04/27/26 – 06/30/26
Watson, Danielle G.	Human Services Aide	04/08/26 – 04/17/26 and 05/05/26 – 07/01/26

PERMANENT APPOINTMENTS

Rios Jimenez, Diolkiris	Human Services Aide, Bilingual, S/E	\$49,300	04/06/26
Goldstein, Bryan A.	Human Services Aide	\$49,300	04/27/26

TERMINATIONS

LaPierre, Darnea	Human Services Aide	04/17/26
Woodridge, Adia S.	Human Services Aide	05/06/26

#26-054 Approval of contract with Universal Protection Service D/B/A Allied Protection Service to provide security personnel at 181 How Lane, New Brunswick, NJ, for the period of June 1, 2026 to July 31, 2026 at an hourly rate of \$38.06 per security guard, consistent with the terms of State Contract No. 19-GNSV1-00840

Ms. Blackwell asked the Board members if they had questions on any Resolution. There were none.

CONSENT AGENDA

A motion was made by Mr. Marozine, seconded by Ms. Kamath, to adopt the Consent Agenda, consisting of Resolutions #26-045 through #26-054. The motion was unanimously approved.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business before the Board, a motion to adjourn the meeting was made by Mr. Marozine, seconded by Ms. Kamath. The motion was unanimously adopted.

The meeting adjourned at 10:08 a.m.

Respectfully submitted,



Dara Harkay, Director

