

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
MEETING AGENDA
MARCH 12, 2026**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM TO FEBRUARY 13, 2026 TO MARCH 12, 2026

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

OLD BUSINESS

- ACTIVE CASELOAD REPORT -- STATE STATISTICS REPORTS FOR THE MONTH OF DECEMBER (the latest statistics available)
- NEW APPLICATIONS REPORT
- MEDICAID CASE LOAD REPORT
- CIVIL SERVICE COMMISSION UPDATE

NEW BUSINESS

PUBLIC COMMENT: Each member of the public has five minutes to discuss any resolution on the agenda.

MOTION TO DISCUSS PERSONNEL MATTERS, WORKERS COMPENSATION REPORT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#26-029 APPROVAL OF PAYROLLS FROM MARCH 16, 2026 TO MARCH 31, 2026 AND FROM APRIL 1, 2026 TO APRIL 15, 2026

#26-030 CONFIRM OVERTIME PAYROLL FROM FEBRUARY 1, 2026 TO FEBRUARY 28, 2026

#26-031 RESCIND RESOLUTION 25-100 ACCEPTING PROPOSAL OF SHI, 290 DAVIDSON AVENUE, SOMERSET, NEW JERSEY 08873, FOR THE PURCHASE OF HARDWARE AND SOFTWARE INFRASTRUCTURE AND SUPPORT IN THE AMOUNT OF \$70,872.30 DUE TO DISSOLUTION OF PARTNERSHIP BETWEEN PROVIDERS

#26-032 ACCEPT PROPOSAL DATED JANUARY 29, 2026 SUBMITTED BY SHI, 290 DAVIDSON AVENUE, SOMERSET, NEW JERSEY 08873, IN THE TOTAL AMOUNT OF \$21,000 FOR THE PROVISION OF A HARDWARE MAINTENANCE

AGREEMENT FOR THE BOARD'S IT INFRASTRUCTURE FOR THE PERIOD OF FEBRUARY 1, 2026 THROUGH JANUARY 31, 2027 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#26-033 ACCEPT PROPOSAL DATED JANUARY 21, 2026 SUBMITTED BY SHI, 290 DAVIDSON AVENUE, SOMERSET, NEW JERSEY 08873, FOR THE PROVISION OF SOFTWARE AND A MAINTENANCE AGREEMENT FOR THE BOARD'S IT INFRASTRUCTURE FOR THE PERIOD OF NOVEMBER 3, 2025 THROUGH NOVEMBER 2, 2028 IN THE TOTAL AMOUNT OF \$66,670.08 TO BE PAID IN THREE ANNUAL INSTALLMENTS OF \$22,223.36 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#26-034 AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR AUDIO/VISUAL SYSTEM ASSESSMENT AND REPAIRS WITH RHA COMMUNICATIONS, 725 HIGHWAY 18, EAST BRUNSWICK, ON AN "AS-NEEDED" BASIS THROUGH DECEMBER 31, 2026 AT A COST NOT TO EXCEED \$17,500

#26-035 ACCEPT PROPOSAL OF ON POINT LANDSCAPING AND DESIGN, 66 TEXAS ROAD, MONROE TOWNSHIP, NJ 08831, TO PROVIDE LANDSCAPE MAINTENANCE SERVICES AT 181 HOW LANE, NEW BRUNSWICK, FROM APRIL 1, 2026 TO NOVEMBER 30, 2026

#26-036 APPROVAL TO SUBMIT GRANT APPLICATION TO NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR UNIVERSAL SERVICE FUND (USF) PROGRAM

#26-037 APPROVAL TO SUBMIT GRANT APPLICATION TO NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)

#26-038 APPROVAL OF PERSONNEL REPORT

REQUESTS FOR LEAVES OF ABSENCE

Reid, Nikisha	Clerk 2	02/17/26 – 03/24/26
Almonte, Michelle	Human Services Specialist 2, Bilingual	05/25/26 – 08/05/26

NEW HIRES

Wimberley, Karoline	Human Services Aide, Bilingual S/E, Temporary	\$49,300	03/20/26
Martin, Dale M.	Human Services Aide, Temporary	\$49,300	03/20/26

PERMANENT APPOINTMENTS

Guillen-Padilla, Andrea	Human Services Aide, Bilingual S/E	\$49,300	02/21/26
Patel, Ishita	Clerk 1	\$44,816	02/21/26
Channaoui, Muhammad M.	Human Services Aide	\$49,300	02/21/26
Acevedo, Michele	Clerk 1	\$44,816	02/17/26

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Memijes, Litzy	Clerk 1	\$44,816	02/17/26
Bersani, Stacey	Supervising Administrative Analyst, Provisional	\$154,399	03/21/26
Lendel, Nick	Senior Security Guard, Permanent	\$76,065	03/21/26

RESIGNATIONS

Fields, Briya P.	Human Services Aide	02/27/26
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RETIREMENTS

Fitzgerald, Martin	Human Services Specialist 4	04/01/26
Mora-Velez, Maria M.	Human Services Specialist 2	03/01/26

TERMINATIONS

Wrobel, Denise M.	Clerk 3	02/20/26
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BOARD DISCUSSION ON RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS
#26-029 THROUGH #26-038

PUBLIC COMMENT

ADJOURNMENT