

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES  
BOARD AGENDA  
DECEMBER 11, 2025**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM NOVEMBER 14, 2025 TO DECEMBER 11, 2025

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

OLD BUSINESS

- Active Caseload Reports: State Statistics Reports for the month of September (Latest Available)
- New Applications Report
- Medicaid Caseload Report

NEW BUSINESS

Public Comment: Each member of the public has five minutes to discuss any resolution on the agenda.

APPROVAL TO DISCUSS PERSONNEL MATTERS, WORKERS' COMPENSATION REPORT, CLIENT REIMBURSEMENT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

**#25-103** APPROVAL OF PAYROLLS FROM DECEMBER 16, 2025 TO DECEMBER 31, 2025 AND FROM JANUARY 1, 2026 TO JANUARY 15, 2026

**#25-104** CONFIRM OVERTIME PAYROLL FROM NOVEMBER 1, 2025 TO NOVEMBER 30, 2025

**#25-105** APPROVAL TO CARRY OVER UNUSED ACCUMULATED VACATION TIME

**25-106** ACCEPT PROPOSAL OF EDMUNDS GOVTECH FOR USE, SUPPORT AND MAINTENANCE OF FUND ACCOUNTING SYSTEM AT A COST OF \$8,126.53 FOR THE PERIOD OF JANUARY 1, 2026 TO DECEMBER 31, 2026 (PROPRIETARY SOFTWARE)

**#25-107** ACCEPT PROPOSAL OF SHI TO UPGRADE AND SUPPORT VIDEO MANAGEMENT SOFTWARE AT A COST OF \$15,955.85 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

**#25-108** NOTICE OF INTENT TO HIRE OMNIA PARTNERS (f/k/a US COMMUNITIES) FOR TEMPORARY STAFFING SERVICES THROUGH ACRO SERVICE CORP. (CONTRACT #16111) FROM JANUARY 1, 2026 TO JUNE 30, 2026

**#25-109** ACCEPT PROPOSAL OF CORO MEDICAL TO PROVIDE THREE (3) CARDIAC SCIENCE G5 AED UNITS AT A COST OF \$5,823.90.

**#25-110** AWARD CONTRACT TO ALL AROUND AMERICA TAXI, 172 COMMERCIAL AVENUE, NEW BRUNSWICK, NJ 08901, TO PROVIDE TRANSPORTATION SERVICES TO ELIGIBLE RESIDENTS FOR THE PERIOD FROM JANUARY 1, 2026 TO DECEMBER 31, 2028

**#25-111** ACCEPT PROPOSAL OF STEWART AND STEVENSON TO PROVIDE GENERATOR MAINTENANCE AND SERVICE, INCLUDING LOAD BANK TESTING, FOR TWO (2) YEARS COMMENCING JANUARY 1, 2026 AT A TOTAL COST OF \$8,994.40 (EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY CO-OP)

**#25-112** ACCEPT PROPOSAL OF VIKING TERMITE AND PEST CONTROL TO PROVIDE PEST CONTROL SERVICES AT 181 HOW LANE, NEW BRUNSWICK FOR TWO (2) YEARS COMMENCING JANUARY 1, 2026 AT A TOTAL COST OF \$3,936.00 (HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION CO-OP)

**#25-113** ACCEPT PROPOSAL OF WASTE MANAGEMENT TO PROVIDE WEEKLY SINGLE-STREAM RECYCLING SERVICES AT 181 HOW LANE, NEW BRUNSWICK, FOR A THREE (3) YEAR PERIOD COMMENCING JANUARY 1, 2026

**#25-114** ACCEPT PROPOSAL OF WASTEQUIP TO PROVIDE AN 8-YARD DUMPSTER TO REPLACE THE CURRENT CONTAINER AT A TOTAL COST OF \$3,052.00, WHICH INCLUDES SHIPPING

**#25-115** ACCEPT THE PROPOSAL OF FAST, FIRE AND SAFETY TECHNOLOGIES, TO PROVIDE INSPECTION AND REPAIR SERVICES FOR CERTAIN FIRE ALARMS, KITCHEN EQUIPMENT, FIRE EXTINGUISHERS, AND SPRINKLER SYSTEMS AT 181 HOW LANE, NEW BRUNSWICK, FOR A PERIOD OF TWO (2) YEARS AT A COST OF \$5,396 PER YEAR (EDUCATIONAL SERVICES COMMISSION OF NEW JERSEY CO-OP)

**#25-116** ACCEPT PROPOSAL OF NATIONAL DUST CONTROL (NDC) TO PROVIDE FLOOR MAT RENTAL SERVICES AT 181 HOW LANE FOR A PERIOD OF TWO (2) YEARS COMMENCING JANUARY 1, 2025.

**#25-117** ACCEPT PROPOSAL OF MAGIC TOUCH CONSTRUCTION CO., INC., TO REPLACE A HEAT PANEL AT 181 HOW LANE, NEW BRUNSWICK, AT A COST OF \$2,393.50 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

**#25-118** APPROVAL OF PERSONNEL REPORT

**REQUESTS FOR LEAVES OF ABSENCE**

Rivera-Drake, Roxann	Clerk 2	12/01/25 – 12/09/25
Martinez, Denisse	Human Services Specialist 2	12/03/25 – 03/13/26
Cepeda, Dorkas	Clerk 2, Bilingual, S/E, Temporary	12/02/25 – 12/17/25
Ortega-Ramos, Irmari	Human Services Specialist 4	12/09/25 – 01/06/26

**NEW HIRES**

Memijes, Litzzy	Clerk 1, Bilingual, S/E	\$47,007	01/06/26
Bryan, Yariela M.	Human Services Specialist 3, BL, S/E	\$103,389	12/08/25
Acevedo, Michele	Clerk 1, Bilingual, S/E	\$47,007	02/06/26

**PERMANENT APPOINTMENTS**

Britos, Melanie	Human Services Aide, Bilingual, S/E	\$49,300	11/06/25
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**PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE**

Lora-Abreu, Yulissa	Human Services Specialist 2, BL, S/E, Prov.	\$75,762	11/21/25
Tavera, Ana R.	Human Services Specialist 2, BL, S/E, Prov.	\$78,608	12/06/25
Colavito, Maria	Human Services Specialist 2, Provisional	\$81,454	12/06/25

**RESIGNATIONS**

Schmidt, Nicole	Clerk 2	12/31/25
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**#25-119** AUTHORIZE CHANGE ORDER #1 TO INCREASE THE CONTRACT AMOUNT BY \$2,215.36 FOR A NEW TOTAL AMOUNT OF \$22,143.76 FOR VARIOUS ELECTRICAL REPAIRS AT 181 HOW LANE, NEW BRUNSWICK TO BE COMPLETED BY MAGIC TOUCH CONSTRUCTION COMPANY INC.

**#25-120** CONFIRM ACCEPTANCE OF THE PROPOSAL OF TRANE BUILDING SERVICES TO COMPLETE EMERGENCY REPAIRS TO ONE (1) HVAC UNIT AT 181 HOW LANE, NEW BRUNSWICK, NJ 08901, PURSUANT TO THE MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES EMERGENCY CONTRACTS PROCEDURE

**#25-121** ACCEPT PROPOSAL OF COMMERCIAL INTERIORS DIRECT, INC TO REPLACE FLOORING AT 181 HOW LANE, NEW BRUNSWICK (HUNTERDON COUNTY EDUCATIONAL SERVICES COMMISSION COOPERATIVE)

**#25-122** ACCEPT PROPOSAL OF ALLSEATING CORPORATION FOR THE FURNISHING OF VARIOUS FURNITURE AT 181 HOW LANE, NEW BRUNSWICK (STATE CONTRACT)

BOARD DISCUSSION ON RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS  
#25-103 THROUGH #25-122

PUBLIC COMMENT

ADJOURNMENT