

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
MEETING AGENDA
NOVEMBER 13, 2025**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM OCTOBER 10, 2025 TO NOVEMBER 13, 2025

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

OLD BUSINESS

- Active Caseload Reports: State Statistics Reports (Latest Available)
- New Applications Report
- Medicaid Caseload Report

NEW BUSINESS

Public Comment: Each member of the public has five minutes to discuss any resolution on the agenda.

APPROVAL TO DISCUSS PERSONNEL MATTERS, WORKERS' COMPENSATION REPORT, CLIENT REIMBURSEMENT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#25-089 APPROVAL OF PAYROLLS FROM NOVEMBER 16, 2025 TO NOVEMBER 30, 2025 AND FROM DECEMBER 1, 2025 TO DECEMBER 15, 2025

#25-090 CONFIRM OVERTIME PAYROLL FROM OCTOBER 1, 2025 TO OCTOBER 31, 2025

#25-091 AWARD CONTRACT TO JCF CAPITAL, LLC, D/B/A BROEHL'S LAWN MAINTENANCE, 10 14TH STREET, NORTH BRUNSWICK, NJ, 08902, FOR SNOW REMOVAL SERVICES REQUIRED BY THE MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES FOR THE PERIOD OF NOVEMBER 13, 2025 TO MAY 31, 2026

#25-092 RESCIND RESOLUTION #25-080, AWARDING A CONTRACT TO CENTRAL JERSEY PROPERTY MAINTENANCE SERVICES, LLC., 105 FRIENDSHIP ROAD, CRANBURY, NJ 08512, FOR SNOW REMOVAL SERVICES FOR THE PERIOD NOVEMBER 1, 2025 TO MAY 31, 2026 DUE TO INABILITY OF VENDOR TO PROCEED WITH REQUIRED CONTRACT TERMS

#25-093 APPROVAL TO PURCHASE 200 HP LASER JET INK CARTRIDGES FROM WB MASON (STATE CONTRACT)

#25-094 APPROVAL TO MAKE END-OF-YEAR PURCHASES

#25-095 APPROVAL OF AGREEMENT TO ENGAGE APRUZZESE, MCDERMOTT, MASTRO & MURPHY, 25 INDEPENDENCE BLVD., WARREN, NJ 07059, TO PROVIDE PROFESSIONAL LEGAL SERVICES AS BOARD COUNSEL FOR THE PERIOD OF JANUARY 1, 2026 TO DECEMBER 31, 2026

#25-096 APPROVAL OF AGREEMENT TO ENGAGE APRUZZESE, MCDERMOTT, MASTRO & MURPHY, 25 INDEPENDENCE BLVD., WARREN, NJ 07059, FOR THE PROVISION OF PROFESSIONAL LEGAL SERVICES IN THE AREA OF CONTRACT NEGOTIATIONS AND OTHER LABOR MATTERS FOR THE PERIOD OF JANUARY 1, 2026 TO DECEMBER 31, 2026

#25-097 APPROVAL OF AGREEMENT TO ENGAGE HOAGLAND, LONGO, MORAN, DUNST & DOUKAS, LLP, 40 PATERSON STREET, NEW BRUNSWICK, NJ 08901, FOR THE PROVISION OF PROFESSIONAL LEGAL SERVICES IN CONNECTION WITH REPRESENTATION AT CHILD SUPPORT HEARINGS AND OTHER RELATED MATTERS FOR THE PERIOD OF JANUARY 1, 2026 TO DECEMBER 31, 2026

#25-098 ACCEPT PROPOSAL OF HOLMAN FRENIA ALLISON (HFA) CERTIFIED PUBLIC ACCOUNTANTS P.C., 1985 CEDAR BRIDGE AVENUE, SUITE 3, LAKEWOOD, NJ 08701, TO PERFORM THE 2025 ANNUAL AUDIT OF THE ACCOUNTS OF THE MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES

#25-099 AUTHORIZE THE PURCHASE OF ONE (1) 2025 FORD ESCAPE ACTIVE FROM PARAMUS FORD INC, D/B/A ALL AMERICAN FORD, 375 ROUTE 17 SOUTH, PARAMUS, NJ, 07652, AT A TOTAL COST OF \$35,447.90 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#25-100 ACCEPT PROPOSAL OF SHI, 290 DAVIDSON AVENUE, SOMERSET, NEW JERSEY 08873, IN THE TOTAL AMOUNT OF \$70,872.30 FOR COMPUTER INFRASTRUCTURE HARDWARE, SOFTWARE, AND SUPPORT (STATE CONTRACT)

#25-101 ACCEPT PROPOSALS DATED NOVEMBER 4, 2025 AND NOVEMBER 6, 2025 IN THE TOTAL AMOUNT OF \$19,928.40 FROM MAGIC TOUCH CONSTRUCTION CO., 59 W. FRONT STREET, KEYPORT, NJ 07735, FOR VARIOUS ELECTRICAL REPAIRS AT 181 HOW LANE (BERGEN COUNTY CO-OP)

**#25-102 APPROVAL OF PERSONNEL REPORT
REQUESTS FOR LEAVES OF ABSENCE**

Randazzo, Julianna	Human Services Specialist 2	10/10/25 – 10/17/25
Rivera-Drake, Roxann	Clerk 2	11/12/25 – 11/17/25
Ayoub, Marleine	Clerk 2	10/24/25 – 04/20/26
Cepeda, Dorkas	Clerk 2, Bilingual, S/E, Temporary	11/06/25 – 12/02/25

NEW HIRES

Hernandez-Acosta, Nicole	Human Services Aide, Bilingual, S/E, Temporary	\$49,300	10/21/25
LaPierre, Darnea B.	Human Services Aide, Temporary	\$49,300	10/21/25
Goldstein, Bryan A.	Human Services Aide, Temporary	\$49,300	10/27/25

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Tekley, Brittany	Social Worker, Permanent	\$83,132	10/15/25
------------------	--------------------------	----------	----------

RESIGNATIONS

Heredia, Ivanna	Human Services Aide, Bilingual, S/E	10/31/25
-----------------	-------------------------------------	----------

TERMINATIONS

Gibson, Kimberly E.	Human Services Aide	10/24/25
Rutzler, Kayleigh A.	Human Services Aide	10/24/25
Santana, Joiris	Human Service Specialist 2, Bilingual, S/E	11/03/25

BOARD DISCUSSION ON RESOLUTIONS

**MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS
#25-089 THROUGH #25-102**

PUBLIC COMMENT

ADJOURNMENT