

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
JULY 10, 2025 BOARD MEETING MINUTES**

Barbara Blackwell opened the meeting by reading a statement of compliance with the Open Public Meetings Act of 1975.

Roll Call was taken. The following Board Members were in attendance: Barbara Blackwell, Sandra Coleman, Eric Marozine, Janelle Rodriguez, Commissioner Azcona-Barber, and Commissioner Koppel.

A motion was made by Commissioner Azcona-Barber, seconded by Sandra Coleman, approving the Minutes of the previous meeting as distributed. The motion was adopted.

A motion was made by Eric Marozine, and seconded by Commissioner Azcona-Barber, ratifying transactions accomplished by direction and authority of the Director from June 13, 2025 to July 10, 2025. The motion was unanimously adopted.

A motion was made by Janelle Rodriguez, seconded by Mr. Marozine, approving the Treasurer's Financial Report. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Commissioner Koppel, authorizing the requisitioning of funds. The motion was unanimously adopted.

A motion was made by Commissioner Koppel, and seconded by Mr. Marozine, approving the payment of bills as listed. The motion was unanimously adopted.

COMMUNICATIONS

Each Board Member was sent a copy of correspondence received by the Board.

OLD BUSINESS

Staff reports on new applications in June 2025 showed 306 TANF applications; 535 GA applications, and 1,159 applications for SNAP. SNAP recertifications totaled 1,903 in June. In June, our receptionists assisted 2,755 individuals, with 269 of them visiting the Perth Amboy office. During the month, our call center answered 10,246 calls.

A copy of the Medicaid Redetermination Report for the month of June 2025 was submitted to the Board for review. The report shows a total caseload of 41,982 individuals. Approximately 30 percent of our redeterminations are overdue.

NEW BUSINESS

Public Input

There was no public comment.

Ms. Blackwell moved to discuss personnel matters, the Workers' Compensation Report, and attorney-client privileged communications in closed session.

Ms. Coleman made a motion to go into Closed Session. Commissioner Koppel seconded the motion. The motion was unanimously adopted.

RETURN TO PUBLIC SESSION

RESOLUTIONS

#25-055 APPROVAL OF PAYROLLS FROM JULY 16, 2025 TO JULY 31, 2025 AND FROM AUGUST 1, 2025 TO AUGUST 15, 2025

#25-056 CONFIRM OVERTIME PAYROLL FROM JUNE 1, 2025 TO JUNE 30, 2025

#25-057 ACCEPT PROPOSAL OF TRIONAID ASSOCIATES, INC. TO PROVIDE BACKGROUND SCREENING SERVICES REQUIRED BY THE MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES FOR A ONE (1) YEAR PERIOD, FROM JULY 17, 2025 TO JULY 16, 2026

#25-058 APPROVAL TO PURCHASE 200 HP LASER JET INK CARTRIDGES FROM WB MASON (STATE CONTRACT)

#25-059 APPROVAL TO PURCHASE THREE (3) CARDIAC SCIENCE POWERHEART G5 AUTOMATED EXTERNAL DEFIBRILLATORS WITH CASES FROM GRAINGER (STATE CONTRACT)

#25-060 APPROVAL OF MEMORANDUM OF AGREEMENT WITH COMMUNICATIONS WORKERS OF AMERICA, LOCAL 1032 FOR NON-SUPERVISORY AND SUPERVISORY EMPLOYEES FOR THE PERIOD OF JULY 1, 2024 TO JUNE 30, 2028

#25-061 ACCEPT BID OF INTELLISHRED, LLC AS THE LOWEST RESPONSIVE BIDDER TO PROVIDE ONSITE SECURE SHREDDING SERVICES AT 181 HOW LANE, NEW BRUNSWICK, FOR A TWO (2) YEAR PERIOD FROM AUGUST 1, 2025 TO JULY 31, 2027 AT A COST OF \$47.75 PER CONTAINER

#25-062 APPROVAL OF PERSONNEL REPORT

REQUESTS FOR LEAVES OF ABSENCE

Robinson, Madelaine	Social Services Technician, Bilingual	07/24/25 – 08/07/25
Randazzo, Julianna	Human Services Specialist 2	08/04/25 – 10/10/25

NEW HIRES

Varajao, Cesario	Auditor Accountant Trainee, Permanent	\$62,969	06/23/25
Pereira, Isadora C.	Human Services Aide, Temporary	\$42,920	07/07/25

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Szilagyi Jr., John	Senior Investigator County Welfare Agency, Prov.	\$101,193	07/01/25
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RESIGNATIONS

Severino, Susan A.	Human Services Aide, Bilingual, S/E	07/16/25
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TERMINATIONS

Awad, Mina E.	Human Services Aide, Bilingual Arabic/English	07/07/25
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Ms. Blackwell asked the Board members if they had questions on any of the Resolutions. There were no questions.

A motion was made by Ms. Rodriguez, seconded by Mr. Marozine, to adopt the Consent Agenda, consisting of Resolutions #25-055 through #25-062. The motion was unanimously approved.

PUBLIC COMMENT

Medicaid Supervisor Miles Bennett, representing CWA, Local 1032, said he is glad the Memorandum of Agreement has been approved so both parties can move on.

David Blevins, a member of the public, asked when the Board expects to be impacted by the changes in federal legislation regarding Medicaid and SNAP. Director Harkay said the agency awaits direction from the State on how it will be impacted. She said staff and administration will continue to assist clients according to the current operating procedures until notified otherwise.

ADJOURNMENT

There being no further business before the Board, a motion to adjourn the meeting was made by Commissioner Koppel, seconded by Mr. Marozine. The motion was unanimously adopted.

The meeting adjourned at 10:13 a.m.

Respectfully submitted,



Dara Harkay, Director

