

MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES MEETING AGENDA AUGUST 14, 2025

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM JULY 11, 2025 TO AUGUST 14, 2025

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

OLD BUSINESS

- Active Caseload Reports -- State Statistics Reports for the months of May and June 2025 (Latest Available)
- New Applications Report
- Medicaid Caseload Report
- The Civil Service Commission sent a Certification List for the following title: Senior Security Guard

NEW BUSINESS

Public Comment: Each member of the public has five minutes to discuss any resolution on the agenda.

- CWA, Local 1032
- Public Input

APPROVAL TO DISCUSS PERSONNEL MATTERS, WORKERS' COMPENSATION REPORT, CLIENT REIMBURSEMENT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#25-063 APPROVAL OF PAYROLLS FROM AUGUST 16, 2025 TO AUGUST 31, 2025 AND FROM SEPTEMBER 1, 2025 TO SEPTEMBER 15, 2025

#25-064 CONFIRM OVERTIME PAYROLL FROM JULY 1, 2025 TO JULY 31, 2025

#25-065 ACCEPT PROPOSAL OF SHI, 290 DAVIDSON AVENUE, SOMERSET, NJ 08873, FOR THE MIGRATION OF THE OFFICE 365 BARRACUDA SECURE MESSAGE (EMAIL) ARCHIVE, BACKUP SERVER, AND SECURITY GATEWAY TO A CLOUD SOLUTION AND THE PROTECTION THEREOF FOR A TERM OF 36 MONTHS (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#25-066 APPROVE THE PURCHASE OF 250 NITRO PRO SOFTWARE LICENSES FROM SHI FOR A ONE (1) YEAR PERIOD COMMENCING SEPTEMBER 18, 2025 IN THE AMOUNT OF \$27,920.00 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#25-067 APPROVE THE PURCHASE OF FOUR (4) ADDITIONAL OFFICE 365 LICENSES FROM SHI, 290 DAVIDSON AVENUE, SOMERSET, NJ 08873, AT A COST OF \$218.64 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#25-068 APPROVAL OF PERSONNEL REPORT

REQUESTS FOR LEAVES OF ABSENCE

Pacheco, Nydia	Assistant Administrative Supervisor	06/30/25 – 09/01/25
VanDeursen, Dineen	Clerk 2	07/08/25 and 07/10/25 – 07/17/25 and 07/21/25 – 08/11/25
Ayoub, Marleine	Clerk 2	08/04/25 – 09/08/25

NEW HIRES

Grossweiler, Megan T.	Human Services Aide, Temporary	\$49,300	08/06/25
Langston, Tiffany M.	Human Services Aide, Temporary	\$49,300	08/06/25
Martinez, Jaylen M. Perez	Human Services Aide, Temporary	\$49,300	08/06/25
Mathews, Joshua J.	Human Services Aide, Temporary	\$49,300	08/06/25
Montepeque, Antonio J.	Human Services Aide, Bilingual, S/E, Temporary	\$49,300	08/06/25
Pagoada, Dina B.	Human Services Aide, Bilingual, S/E, Temporary	\$49,300	08/06/25
Huaccaicachac Palomino, Steven L.	Human Services Aide, Bilingual, S/E, Temporary	\$49,300	08/06/25
Patel, Ishita S.	Human Services Aide, Bilingual, Hindi/Gujarati/English, Temporary	\$49,300	08/21/25
Guillen-Padilla, Andrea C.	Human Services Aide, Bilingual, S/E, Temporary	\$49,300	08/21/25
Chevasco, Maria L.	Clerk 1, Bilingual, S/E, Temporary	\$47,007	08/06/25

PERMANENT APPOINTMENTS

Colon Gonzalez, Aldo	Clerk 1	\$41,003	07/21/25
Soliman, Inji A.	Human Services Aide, Bilingual, Arabic/English	\$42,920	07/21/25
Smith, Germaya B.	Human Services Aide	\$42,920	07/21/25
Rutzler, Kayleigh A.	Human Services Aide	\$42,920	07/21/25
Perez, Angelica	Human Services Aide, Bilingual, S/E	\$42,920	07/21/25
Metwally, Kholoud	Human Services Aide	\$42,920	07/21/25
Gibson, Kimberly E.	Human Services Aide	\$42,920	07/21/25
Chaudhry, Momina J.	Human Services Aide	\$42,920	07/21/25
Abreu, Keiry	Human Services Specialist 2, Bilingual, S/E	\$71,921	08/06/25
Soto-Mejia, Rosabel	Clerk 2, Bilingual, S/E	\$45,095	08/06/25
Gould, Scott	Senior Security Guard	\$78,071	07/28/25

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Mejia, Judit E.	Clerk 4, Permanent	\$62,072	08/01/25
Kershaw, Amanda A.	Human Services Specialist 1, Provisional	\$60,969	08/06/25

RESIGNATIONS

Pereira, Isadora C.	Human Services Aide	07/18/25
Lin, Helena	Social Services Technician	08/08/25

RETIREMENTS

Bourget, Lisa	Social Services Aide	02/01/24
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TERMINATIONS

Clarke, Sofonya	Human Services Aide, Bilingual, S/E	07/15/25
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#25-069 ACCEPT PROPOSAL OF MAGIC TOUCH CONSTRUCTION CO., INC., 59 W. FRONT STREET, KEYPORT, NJ 07735, TO PERFORM PLUMBING MAINTENANCE AND REPAIRS AT 181 HOW LANE, NEW BRUNSWICK, NJ 08901 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#25-070 APPROVE PURCHASE OF PRINTED ENVELOPES OF VARIOUS SIZES FOR CALENDAR YEAR 2025 FROM ENVELOPES AND PRINTED PRODUCTS, 135 FAIRVIEW AVENUE, PROSPECT PARK, NJ 07508, AT A CUMALATIVE COST NOT TO EXCEED \$75,000. (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#25-071 APPROVE PURCHASE OF OFFICE SUPPLIES, JANITORIAL SUPPLIES AND PAPER PRODUCTS FOR CALENDAR YEAR 2025 FROM WB MASON AT A CUMALATIVE COST NOT TO EXCEED \$150,000. (STATE CONTRACT)

BOARD DISCUSSION ON RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS #25-063 THROUGH #25-071

PUBLIC COMMENT

ADJOURNMENT