

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
JUNE 12, 2025 BOARD MEETING MINUTES**

Barbara Blackwell opened the meeting by reading a statement of compliance with the Open Public Meetings Act of 1975.

Roll Call was taken. The following Board Members were in attendance: Barbara Blackwell, Sandra Coleman, Suchitra Kamath, Eric Marozine, Commissioner Azcona-Barber, and Commissioner Koppel.

A motion was made by Sandra Coleman, seconded by Commissioner Koppel, approving the Minutes of the previous meeting as distributed. Eric Marozine abstained. The motion was adopted.

A motion was made by Suchitra Kamath, and seconded by Commissioner Koppel, ratifying transactions accomplished by direction and authority of the Director from May 9, 2025 to June 12, 2025. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Commissioner Koppel, approving the Treasurer's Financial Report. The motion was unanimously adopted.

A motion was made by Mr. Marozine, seconded by Commissioner Koppel, authorizing the requisitioning of funds. The motion was unanimously adopted.

A motion was made by Ms. Kamath, and seconded by Commissioner Koppel, approving the payment of bills as listed. The motion was unanimously adopted.

COMMUNICATIONS

Each Board Member was sent a copy of correspondence received by the Board.

OLD BUSINESS

Copies of the State Statistics Report for the month of April 2025 were submitted to the Board for review. These reports are issued by the Division of Family Development and provide statistics on the NJSNAP, TANF, GA and Child Support programs. The April report, the latest available, shows the WFNJ/TANF caseload in Middlesex County was 1,556 individuals. Food Stamp assistance supported 32,037 households, benefiting a total of 58,753 individuals in April. Additionally, Middlesex County recorded 905 General Assistance cases during the month of April.

Staff reports on new applications in May 2025 showed 245 TANF applications; 462 GA applications, and 1,219 applications for SNAP. SNAP recertifications totaled 1,962 in May. In May, our receptionists assisted 3,164 individuals, with 406 of them visiting the Perth Amboy office. During the month, our call center answered 9,859 calls.

A copy of the Medicaid Redetermination Report for the month of May 2025 was submitted to the Board for review. The report shows a total caseload of 42,423 individuals. Approximately 33 percent of our redeterminations are overdue.

NEW BUSINESS

Public Input

There was no public comment.

Ms. Blackwell moved to discuss personnel matters, the Workers' Compensation Report, client reimbursements, and attorney-client privileged communications in closed session.

Ms. Kamath made a motion to go into Closed Session. Commissioner Koppel seconded the motion. The motion was unanimously adopted.

RETURN TO PUBLIC SESSION

RESOLUTIONS

#25-047 APPROVAL OF PAYROLLS FROM JUNE 16, 2025 TO JUNE 30, 2025 AND FROM JULY 1, 2025 TO JULY 15, 2025

#25-048 CONFIRM OVERTIME PAYROLL FROM MAY 1, 2025 TO MAY 31, 2025

#25-049 AUTHORIZE CONTRACT WITH UNIVERSAL PROTECTION SERVICE D/B/A ALLIED PROTECTION SERVICE TO PROVIDE SECURITY PERSONNEL AT 181 HOW LANE, NEW BRUNSWICK, NJ, FOR THE PERIOD OF JULY 1, 2025 TO MAY 31, 2026 AT AN HOURLY RATE OF \$38.06 PER SECURITY GUARD (STATE CONTRACT)

#25-050 AUTHORIZE PURCHASE OF WORK CLOTHING AND FOOTWEAR FROM KEYPORT ARMY & NAVY IN THE AMOUNT OF \$4,085.94 (STATE CONTRACT)

#25-051 ACCEPT PROPOSAL OF ON POINT LANDSCAPING AND DESIGN, LLC, TO PROVIDE PROPERTY MAINTENANCE SERVICES AT 181 HOW LANE, NEW BRUNSWICK, NJ IN THE TOTAL AMOUNT OF \$2,300

#25-052 AUTHORIZE CONTRACT WITH SHARP ELEVATOR COMPANY, INC. FOR THE MAINTENANCE OF THE ELEVATORS AT 181 HOW LANE, NEW BRUNSWICK, NJ AT A COST OF \$314.00 PER MONTH FOR THE PERIOD OF AUGUST 12, 2025 THROUGH AUGUST 11, 2027

#25-053 AUTHORIZE CONTRACT WITH EASTERN DOOR SERVICE FOR PREVENTATIVE MAINTENANCE OF AUTOMATIC DOORS AT 181 HOW LANE, NEW BRUNSWICK, NJ AT A COST OF \$750.00 FOR THE PERIOD OF AUGUST 1, 2025 THROUGH JULY 31, 2026

#25-054 APPROVAL OF PERSONNEL REPORT

REQUESTS FOR LEAVES OF ABSENCE

Shemper, Lynn	Clerk 2	04/30/25 – 06/02/25
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NEW HIRES

Shah, Labdhi	Human Services Aide, Multilingual, Gujarati/Hindi/English, Temp.	\$42,920	05/21/25
Malik, Maria	Human Services Aide, Temporary	\$42,920	06/09/25
Varajao, Cesario	Auditor Accountant Trainee, Temporary	\$61,735	06/23/25

PERMANENT APPOINTMENTS

Gomez-Lopez, Chenimar	Social Service Tech, Bilingual, S/E	\$65,674	06/06/25
Gonzalez, Adalgisa	Social Service Tech, Bilingual, S/E	\$56,496	06/06/25
Colon, Mirla I.	Social Service Tech, Bilingual, S/E	\$61,085	06/06/25
Bosakowski, Sarah	Social Service Tech	\$54,202	06/06/25
Landin, Sharonda	Social Service Tech	\$58,791	06/06/25
Jennings, Dane	Social Service Tech	\$70,263	06/06/25

Jacovinich, Ava	Social Service Tech	\$54,202	06/06/25
Lin, Helena	Social Service Tech	\$51,907	06/06/25
Abreau Jr., Carlos	Clerk 2	\$45,095	06/06/25
Edelstein, Lisa A.	Clerk 2	\$45,095	06/06/25
Kovacs-Smith, Mary	Clerk 2	\$45,095	06/06/25
Sims-Spears, Claudette	Clerk 2	\$45,095	06/06/25
Amato, Kim	Clerk 2	\$53,436	06/06/25
Barbosa, Yvette	Clerk 2	\$45,095	06/06/25

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Lawson, Sherita	Clerk 2, Permanent	\$43,010	06/06/25
Morales, Daniel	Social Service Tech, Permanent	\$49,613	06/06/25
Selby, Julianne M.	Social Service Tech, Permanent	\$65,674	06/06/25
Tejada-Corchada, Dalitza	Social Service Tech, Permanent	\$49,613	06/06/25
Gregory, Gabrielle	Social Service Tech, Permanent	\$65,674	06/06/25
Ramirez-Garcia, Birney	Social Service Tech, Permanent	\$49,613	06/06/25
Severini, Angela L.	Social Service Tech, Permanent	\$65,674	06/06/25
Collado, Iliana	Social Service Tech, Permanent	\$49,613	06/06/25
Aladenoye, Tochi	Senior Building Service Worker, Provisional	\$43,010	10/06/24

RESIGNATIONS

DeStefano, Daniel	Senior Investigator County Welfare Agency	06/30/25
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RETIREMENTS

Bada, Lavinia	Clerk 4	08/01/25
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Ms. Blackwell asked the Board members if they had questions on any of the Resolutions. There were no questions.

A motion was made by Mr. Marozine, seconded by Commissioner Koppel, to adopt the Consent Agenda, consisting of Resolutions #25-047 through #25-054. The motion was unanimously approved.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

There being no further business before the Board, a motion to adjourn the meeting was made by Mr. Marozine, seconded by Commissioner Koppel. The motion was unanimously adopted.

The meeting adjourned at 10:10 a.m.

Respectfully submitted,



Dara Harkay, Director