

MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
BOARD AGENDA
MAY 8, 2025

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM APRIL 11, 2025 TO MAY 8, 2025

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

COMMUNICATIONS

Each Board Member was sent a copy of correspondence received by the Board.

OLD BUSINESS

- Active Caseload Report -- State Statistics Report for the month of March 2025 (Latest Available)
- New Applications Report
- Medicaid Caseload Report

NEW BUSINESS

Public Comment: Each member of the public has five minutes to discuss any resolution on the agenda.

- CWA, Local 1032
- Public Input

APPROVAL TO DISCUSS PERSONNEL MATTERS, WORKERS' COMPENSATION REPORT, CLIENT REIMBURSEMENT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#25-042 APPROVAL OF PAYROLLS FROM MAY 16, 2025 TO MAY 31, 2025 AND FROM JUNE 1, 2025 TO JUNE 15, 2025

#25-043 CONFIRM OVERTIME PAYROLL FROM APRIL 1, 2025 TO APRIL 30, 2025

#25-044 AUTHORIZE THE CONTINUATION OF THE CONTRACT WITH RUTGERS UNIVERSITY BEHAVIORAL HEALTH CARE TO OPERATE THE BOARD'S EMPLOYEE ASSISTANCE PROGRAM FOR THE PERIOD OF JULY 1, 2025 TO JUNE 30, 2026 (STATE CONTRACT)

#25-045 APPROVAL OF CONTRACT WITH UNIVERSAL PROTECTION SERVICE D/B/A ALLIED PROTECTION SERVICE TO PROVIDE SECURITY PERSONNEL AT 181 HOW LANE, NEW BRUNSWICK, NJ, FOR THE PERIOD OF JUNE 1, 2025 TO JUNE 30, 2025 AT AN HOURLY RATE OF \$35.31 PER SECURITY GUARD, CONSISTENT WITH THE TERMS OF STATE CONTRACT NO. 19-GNSV1-00840

#25-046 APPROVAL OF PERSONNEL REPORT
REQUESTS FOR LEAVES OF ABSENCE

Upshur, Damaris	Investigator, County Welfare Agency, Bilingual	04/08/25 – 05/05/25
Rivera-Drake, Roxann	Clerk 2	06/25/25 – 08/25/25
Busco, Denise	Human Services Aide	04/09/25 – 06/02/25

NEW HIRES

Clarke, Sonfonya M.	Human Services Aide, Temporary	\$42,920	05/06/25
Severino, Susan	Human Services Aide, Bilingual, S/E, Temporary	\$42,920	05/06/25
Britos, Melanie G.	Human Services Aide, Bilingual, S/E, Temporary	\$42,920	05/06/25
Onyeukwu, Ifeoma A.	Human Services Aide, Temporary	\$42,920	05/12/25

RESIGNATIONS

Valdez, Ernesto	Clerk 1	04/29/25
-----------------	---------	----------

RETIREMENTS

Sendner, Jane	Human Services Specialist 3	07/01/25
Frederick, Ellen	Paralegal Specialist	07/01/25

BOARD DISCUSSION ON RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS
#25-042 THROUGH #25-046

PUBLIC COMMENT

ADJOURNMENT