

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES  
MEETING AGENDA  
FEBRUARY 13, 2025**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM JANUARY 10, 2025 TO FEBRUARY 13, 2025

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

COMMUNICATIONS

Each Board Member was sent a copy of correspondence received by the Board. Notification from the Middlesex County Board of Commissioners that:

- Commissioner Claribel Azcona-Barber and Commissioner Leslie Koppel were appointed for a one-year term to the Board of Social Services
- Janelle Rodriguez was reappointed to the Middlesex County Board of Social Services for a five-year term.

OLD BUSINESS

Active Caseload Report  
New Applications Report  
Medicaid Caseload Report

NEW BUSINESS

Public Comment: Each member of the public has five minutes to discuss any resolution on the agenda.

- CWA, LOCAL 1032
- PUBLIC INPUT

APPROVAL TO DISCUSS PERSONNEL MATTERS, WORKERS' COMPENSATION REPORT, CLIENT REIMBURSEMENT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

**#25-019** APPROVAL OF PAYROLLS FROM FEBRUARY 16, 2025 TO FEBRUARY 28, 2025 AND FROM MARCH 1, 2025 TO MARCH 15, 2025

**#25-020** CONFIRM OVERTIME PAYROLL FROM JANUARY 1, 2025 TO JANUARY 31, 2025

**#25-021** AMEND RESOLUTION DATED JANUARY 9, 2025 AUTHORIZING TEMPORARY APPROPRIATIONS

**#25-022** AUTHORIZATION TO ENTER INTO AN AGREEMENT FOR AUDIO/VISUAL SYSTEM ASSESSMENT AND REPAIRS WITH RHA COMMUNICATIONS, EAST BRUNSWICK, ON AN "AS-NEEDED" BASIS THROUGH DECEMBER 31, 2025

**#25-023** AUTHORIZE ADOPTION OF 2025 OPERATING BUDGET

**#25-024** APPROVAL OF PERSONNEL REPORT

**REQUESTS FOR LEAVES OF ABSENCE**

Figueroa, Elizabeth G.	Human Services Specialist 2, Bilingual, S/E	01/09/25 – 02/06/25
Baez, Andres	Human Services Specialist 2, Bilingual, S/E	01/13/25 – 02/03/25
Chaprin, Halyna Y.	Senior Building Services Worker	01/22/25 – 03/05/25
Keyte, Allison	Human Services Specialist 3	12/31/24 – 01/21/25
Brenckman, Tyler	Human Services Aide	02/26/25 – 05/19/25

**PERMANENT APPOINTMENTS**

Pane, Rebecca	Human Services Specialist 1	\$55,785	12/10/24
Allotey, Shannon N.	Human Services Aide	\$42,920	01/22/25
Dukes, Ayanna S.	Human Services Aide	\$42,920	01/22/25

**PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE**

Vega, Christopher	Human Services Specialist 2, Bilingual, S/E	\$79,732	01/24/25
Collado, Yanelys	Social Work Supervisor, Provisional	\$90,203	02/06/25
Ramos, Natalie	Social Worker	\$72,972	02/06/25

**NEW HIRES**

Giyasova, Yana	Human Services Aide	\$42,920	01/21/25
Metwally, Kholoud A.	Human Services Aide, Bilingual, Arabic/English	\$42,920	01/21/25
Chaudhry, Momina J.	Human Services Aide, Bilingual, Urdu/English	\$42,920	01/21/25

**TERMINATIONS**

Camacho, Gisel K.	Human Services Aide	01/24/25
-------------------	---------------------	----------

**RETIREMENTS**

Ioanis, Anita	Fiscal Officer	04/01/25
Jay, Linda	Administrative Supervisor of Welfare	04/01/25
Quick, Julia	Clerk 2, Bilingual, S/E	05/01/25
Njemanze, Abigail	Social Work Specialist	05/01/25

BOARD DISCUSSION ON RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS  
#25-019 THROUGH #25-024

PUBLIC COMMENT  
ADJOURNMENT