

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
MEETING AGENDA
JANUARY 9, 2025**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

ELECTION OF OFFICERS

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM DECEMBER 13, 2024 TO JANUARY 9, 2025

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

COMMUNICATIONS

Each Board Member was sent a copy of correspondence received by the Board.

OLD BUSINESS

ACTIVE CASELOAD REPORT -- STATE STATISTICS REPORTS FOR THE MONTH OF NOVEMBER 2024

NEW APPLICATIONS REPORT

MEDICAID CASE LOAD REPORT

NEW BUSINESS

PUBLIC COMMENT: Each member of the public has five minutes to discuss any resolution on the agenda.

- CWA, LOCAL 1032
- PUBLIC INPUT

APPROVAL TO DISCUSS PERSONNEL MATTERS, WORKERS COMPENSATION REPORT, A SETTLEMENT AGREEMENT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#25-001 RESOLUTION DESIGNATING TIME AND DATES OF MEETINGS OF THE MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES

#25-002 RESOLUTION FOR PROCEDURES IN ACCORDANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

#25-003 RESOLUTION APPROVING THE USE OF ROBERTS RULES OF ORDER

#25-004 RESOLUTION FOR AUTHORIZATION TO HONOR ALL WARRANTS BEARING THE SIGNATURE OF THE BOARD OF SOCIAL SERVICES TREASURER AND DIRECTOR

#25-005 RESOLUTION FOR AUTHORIZATION TO ISSUE SALARY CHECKS TO OFFICERS AND EMPLOYEES FOR 2024

#25-006 RESOLUTION FOR AUTHORIZATION TO PROCEED ACCORDING TO TITLE 10 OF THE NEW JERSEY ADMINISTRATIVE CODE

#25-007 RESOLUTION DESIGNATING LEANN COSLEY-RICHARDSON, PERSONAL OFFICER, AS CERTIFYING AGENT FOR PUBLIC EMPLOYEE RETIREMENT SYSTEM (PERS) AND CIVIL SERVICE COMMISSION MATTERS

#25-008 RESOLUTION APPROVING TEMPORARY APPROPRIATIONS FOR 2025

#25-009 RESOLUTION DESIGNATING OFFICIAL DEPOSITORIES FOR THE BOARD OF SOCIAL SERVICES

#25-010 RESOLUTION DESIGNATING OFFICIAL NEWSPAPER FOR THE BOARD OF SOCIAL SERVICES

#25-011 APPROVAL OF PAYROLLS FROM JANUARY 16, 2025 TO JANUARY 31, 2025 AND FROM FEBRUARY 1, 2025 TO FEBRUARY 15, 2025

#25-012 CONFIRM OVERTIME PAYROLL FROM DECEMBER 1, 2024 TO DECEMBER 31, 2024

#25-013 APPROVAL OF PERSONNEL REPORT

REQUESTS FOR LEAVES OF ABSENCE

| | | |
|-----------------------|---|---------------------|
| Figuroa, Elizabeth G. | Human Services Specialist 2, Bilingual, S/E | 12/26/24 – 01/09/25 |
| Saranczak, Jessica | Social Service Technician | 11/25/24 – 01/14/25 |
| Schmidt, Nicole | Clerk 1 | 12/23/24 – 01/28/25 |

PERMANENT APPOINTMENTS

| | | | |
|---------------------|---|----------|----------|
| DeLeon, Denise | Social Service Technician | \$70,263 | 11/26/24 |
| Lora-Abreu, Yulissa | Human Services Specialist 1, Bilingual, S/E | \$62,869 | 11/12/24 |

NEW HIRES

| | | | |
|----------------------|---------------------|----------|----------|
| Soliman, Inji A. | Human Services Aide | \$42,920 | 01/21/25 |
| Smith, Germaya B. | Human Services Aide | \$42,920 | 01/21/25 |
| Rutzler, Kayleigh A. | Human Services Aide | \$42,920 | 01/21/25 |
| Perez, Angelica | Human Services Aide | \$42,920 | 01/21/25 |
| Camacho, Gisel K. | Human Services Aide | \$42,920 | 01/21/25 |
| Gibson, Kimberly E. | Human Services Aide | \$42,920 | 01/21/25 |
| Chaudhry, Momina J. | Human Services Aide | \$42,920 | 01/21/25 |

#25-015 ACCEPT PROPOSAL OF MIRAGE TOWING TO PROVIDE TOWING SERVICES FOR VEHICLES ABANDONED IN THE PARKING LOT AT 181 HOW LANE, NEW BRUNSWICK, FOR CALENDAR YEAR 2025

#25-016 ACCEPT PROPOSAL OF CONFIRE'S FIRE PROTECTION SERVICE TO PROVIDE INSPECTION AND REPAIR SERVICES FOR CERTAIN KITCHEN EQUIPMENT, FIRE EXTINGUISHERS AND SPRINKLER SYSTEMS AT 181 HOW LANE, NEW BRUNSWICK FOR CALENDAR YEAR 2025

#25-017 APPROVAL OF TRANSFER OF FUNDS

#25-018 AUTHORIZE EXECUTION OF MEMORANDUM OF UNDERSTANDING WITH NEW JERSEY DEPARTMENT OF HUMAN SERVICES, DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES FOR ADMINISTRATION OF MEDICAID PROGRAM

BOARD DISCUSSION ON RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS #25-001 THROUGH #25-018, EXCLUDING #25-014 TO BE HELD AND VOTED ON AT A FUTURE MEETING

PUBLIC COMMENT

ADJOURNMENT