

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
MEETING AGENDA
NOVEMBER 14, 2024**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM OCTOBER 11, 2024 TO NOVEMBER 14, 2024

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

COMMUNICATIONS

Each Board Member was sent a copy of correspondence received by the Board.

OLD BUSINESS

- ACTIVE CASELOAD REPORT -- State Statistics Report for the Month of September 2024 (Latest Available)
- NEW APPLICATIONS REPORT
- MEDICAID CASE LOAD REPORT

NEW BUSINESS

PUBLIC COMMENT: Each member of the public has five minutes to discuss any resolution on the agenda.

- CWA, LOCAL 1032
- PUBLIC INPUT

APPROVAL TO DISCUSS PERSONNEL MATTERS, WORKERS COMPENSATION REPORT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#24-076 APPROVAL OF PAYROLLS FROM NOVEMBER 16, 2024 TO NOVEMBER 30, 2024, AND FROM DECEMBER 1, 2024 TO DECEMBER 15, 2024

#24-077 CONFIRM OVERTIME PAYROLL FROM OCTOBER 1, 2024 TO OCTOBER 31, 2024

#24-078 APPROVAL TO EXERCISE OPTION TO EXTEND LEASE FOR OFFICE SPACE FOR ONE YEAR COMMENCING JANUARY 1, 2025 AT THE PERTH AMBOY COMMUNITY CENTER

#24-079 APPROVAL TO MAKE END-OF-YEAR PURCHASES

#24-080 NOTICE OF INTENT TO HIRE OMNIA PARTNERS (f/k/a US COMMUNITIES) FOR TEMPORARY STAFFING SERVICES THROUGH ACRO SERVICE CORP. (CONTRACT #16111) FOR ONE (1) YEAR COMMENCING JANUARY 1, 2025

#24-081 APPROVAL TO PURCHASE 100 HP LASER JET INK CARTRIDGES FROM WB MASON (STATE CONTRACT)

#25-082 ACCEPT PROPOSAL OF SHI CORP. TO PROVIDE EMAIL BACKUP SERVER APPLIANCE STORAGE, UPDATES, AND REPLACEMENT FOR A PERIOD OF FIVE (5) YEARS COMMENCING DECEMBER 13, 2025 AND ENDING DECEMBER 12, 2029 (STATE CONTRACT CK04, SUBCONTRACT 24-38)

#24-083 ACCEPT PROPOSAL OF EDMUNDS GOVTECH FOR USE, SUPPORT AND MAINTENANCE OF FUND ACCOUNTING SYSTEM FOR THE PERIOD OF JANUARY 1, 2025 – DECEMBER 31, 2025

#24-084 APPROVAL OF PERSONNEL REPORT

REQUESTS FOR LEAVES OF ABSENCE

Bautista, Jesenia	Human Services Specialist 4, Bilingual, S/E	10/09/24 – 11/20/24
Mantilla, Marita	Human Services Specialist 4, Bilingual, S/E	10/21/24 – 12/02/24
Keyte, Allison	Human Services Specialist 3	10/02/24 – 10/22/24
Kershaw, Amanda A.	Social Services Technician	10/22/24 – 11/26/24

PERMANENT APPOINTMENTS

Torres, Francisco	Clerk 3, Bilingual, S/E, Permanent	\$70,263	10/21/24
Tharrington, LaToia	Human Services Specialist 3, Permanent	\$82,239	10/21/24
Parke, Kaitlin L.	Human Services Specialist 3, Permanent	\$88,417	10/21/24
Amaro, Mery	Human Services Specialist 3, B/L, S/E, Perm.	\$85,328	10/21/24
Mantilla, Marita	Human Services Specialist 3, B/L, S/E, Perm.	\$82,239	10/21/24
Aridegbe, Abiola O.	Human Services Specialist 3, Permanent	\$88,417	10/21/24
Harper, Janice	Human Services Specialist 3, Permanent	\$88,417	10/21/24
Gavilan, Isabel	Clerk 2, Bilingual, S/E, Permanent	\$43,010	11/01/24
Franco, Liza	Clerk 2, Bilingual, S/E, Permanent	\$45,095	11/01/24
Pena, Eddy	Clerk 2, Bilingual, S/E, Permanent	\$45,095	11/01/24

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Pane, Rebecca	Human Services Specialist 1, Provisional	\$55,785	10/21/24
Lendel, Karina	Human Services Specialist 1, Provisional	\$58,146	10/21/24
Tejeda, Jenny	Human Services Specialist 1, Bilingual, S/E Prov.	\$60,507	10/21/24
Pozo, Elsy	Human Services Specialist 1, Bilingual, S/E Prov.	\$58,146	10/21/24
Tavera, Ana R.	Human Services Specialist 1, Bilingual, S/E Prov.	\$65,230	10/21/24
Hernandez-Collado, Livan	Human Services Specialist 1, Bilingual, S/E Prov.	\$60,507	10/21/24
Puntiel, Elizabeth	Human Services Specialist 1, Bilingual, S/E Prov.	\$62,869	10/21/24
Lora-Abreu, Yulissa	Human Services Specialist 1, Bilingual, S/E Prov.	\$62,869	10/21/24
Lora-Abreu, Carlos	Human Services Specialist 1, Bilingual, S/E Prov.	\$58,146	10/21/24
Garcia, Yasmin	Human Services Specialist 1, Bilingual, S/E Prov.	\$60,507	10/21/24
Solomon, Preethi	Human Services Specialist 1, Provisional	\$60,507	10/21/24
Fadel, Elias C.	Human Services Specialist 1, Provisional	\$62,869	10/21/24
Flores, Tashaina J.	Human Services Specialist 1, Provisional	\$72,314	10/21/24
Colavito, Maria	Human Services Specialist 1, Provisional	\$67,591	10/21/24

Divine, Naima M.	Human Services Specialist 3, Permanent	\$85,328	10/21/24
Vega, Christopher	Human Services Specialist 3, Bilingual S/E, Perm	\$85,328	10/21/24
Palya, Joann	Human Services Specialist 3, Permanent	\$85,328	10/21/24
Quinones, Amanda	Human Services Specialist 3, Permanent	\$82,239	10/21/24

RESIGNATIONS

Arias, Julisa	Clerk 1		10/15/24
Jerez, Jessica K.	Human Services Aide, Bilingual, S/E		10/25/24
Teleck, Roxane A.	Human Services Specialist 3		12/09/24
Peterson, Nancy T.	Human Services Specialist 3		12/31/24
Cook, Natasha	Human Services Aide		10/16/24
Khan, Najiya	Human Services Aide, Bilingual, Urdu/Eng.		10/21/24
Opalinski, Diane	Clerk 2		11/04/24

RETIREMENTS

Lemus, Hechter	Human Services Specialist 4, Bilingual, S/E		01/01/25
Miller, Garland	Human Services Specialist 2		01/01/25

BOARD DISCUSSION ON ANY RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS
#24-076 THROUGH #24-084

PUBLIC COMMENT: Each member of the public has five minutes to discuss any Board-related matter.

ADJOURNMENT