

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
MEETING AGENDA
OCTOBER 10, 2024**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM SEPTEMBER 13, 2024 TO OCTOBER 10, 2024

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

COMMUNICATIONS

Each Board Member was sent a copy of correspondence received by the Board.

Certification lists from the Civil Service Commission for the following titles:

Human Services Specialist 3

Human Services Specialist 3, Bilingual, Spanish/English

Clerk 2, Bilingual, Spanish/English

OLD BUSINESS

- ACTIVE CASELOAD REPORT -- STATE STATISTICS REPORT FOR THE MONTHS OF JULY 2024 AND AUGUST 2024 (Latest Available)
- NEW APPLICATIONS REPORT
- MEDICAID CASE LOAD REPORT

NEW BUSINESS

PUBLIC COMMENT: Each member of the public has five minutes to discuss any resolution on the agenda.

- CWA, LOCAL 1032
- PUBLIC INPUT

APPROVAL TO DISCUSS PERSONNEL MATTERS, CLIENT REIMBURSEMENTS AND PROTECTIVE PAYEES, WORKERS COMPENSATION REPORT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#24-068 APPROVAL OF PAYROLLS FROM OCTOBER 16, 2024 TO OCTOBER 31, 2024, AND FROM NOVEMBER 1, 2024 TO NOVEMBER 15, 2024

#24-069 CONFIRM OVERTIME PAYROLL FROM SEPTEMBER 1, 2024 TO SEPTEMBER 30, 2024

#24-070 ACCEPT PROPOSAL OF JCF CAPITAL, LLC DBA BROEHL'S LAWN MAINTENANCE, FOR SNOW REMOVAL SERVICES FOR THE PERIOD OF NOVEMBER 1, 2024 TO MAY 31, 2025

#24-071 APPROVE AMENDMENT TO OFFICE ON VIOLENCE AGAINST WOMEN (OVW) IMPROVING CRIMINAL JUSTICE RESPONSE (ICJR) GRANT MEMORANDUM OF UNDERSTANDING TO ADD PARTIES AND PARTNERS TO THE MOU AND TO UPDATE FREQUENCY OF MEETINGS

#24-072 APPROVAL TO AUTHORIZE DIRECTOR TO OBTAIN QUALIFICATIONS FOR VARIOUS PROFESSIONAL SERVICES REQUIRED BY THE BOARD IN 2025

#24-073 AUTHORIZE PURCHASE OF 100 HP LASER JET TONER CARTRIDGES FROM W.B. MASON (STATE CONTRACT)

#24-074 ACCEPT PROPOSAL OF SHI TO PROVIDE HARDWARE WARRANTY RENEWAL FOR THE PERIOD OF OCTOBER 22, 2024 TO OCTOBER 31, 2025 (NASPO COMPUTER EQUIPMENT – TDSYNNEX, CONTRACT #23026-C000001147517, SUBCONTRACT #24-TELE-71883)

#24-075 APPROVAL OF PERSONNEL REPORT

REQUESTS FOR LEAVES OF ABSENCE

Bautista, Jesenia	Human Services Specialist 4, Bilingual, S/E	09/11/24 – 10/09/24
Mantilla, Marita	Human Services Specialist 3, Bilingual, S/E	09/11/24 – 10/21/24
Kershaw, Amanda A.	Social Services Technician	09/16/24 – 10/01/24 and 10/18/24 – 10/22/24
Baez, Andres	Human Services Specialist 2, Bilingual, S/E	09/18/24 – 01/13/25
Severino, Bielka	Social Services Technician, Bilingual, S/E	11/06/24 – 02/10/25
Cruz, Christina	Clerk 2	10/15/24 – 11/04/24

NEW HIRES

Khan, Najiya	Human Services Aide, Bilingual, Urdu/Eng., Temporary	\$42,920	09/23/24
Valdez, Ernesto	Human Services Aide, Temporary	\$42,920	09/23/24
Heredia, Ivanna A.	Human Services Aide, Bilingual, S/E, Temporary	\$42,920	09/23/24
Cook, Natasha N.	Human Services Aide, Temporary	\$42,920	10/07/24
Awad, Mina	Human Services Aide, Bilingual, Arabic/Eng., Temporary	\$42,920	10/07/24

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Mendoza, Emily	Clerk 2, Provisional	\$43,010	09/21/24
Kovacs-Smith, Mary	Clerk 2, Provisional	\$43,010	09/21/24

RETIREMENTS

Chan-Mac, Annette	Supervisor of Accounts		12/01/24
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BOARD DISCUSSION ON ANY RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS
#24-068 THROUGH **#24-075**

PUBLIC COMMENT: Each member of the public has five minutes to discuss any Board-related matter.

ADJOURNMENT