

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES
MEETING AGENDA
SEPTEMBER 12, 2024**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM AUGUST 8, 2024 TO SEPTEMBER 12, 2024

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

COMMUNICATIONS

Certification lists from the Civil Service Commission for the following titles:
Social Service Technician
Social Worker

Each Board Member was sent a copy of correspondence received by the Board.

OLD BUSINESS

- ACTIVE CASELOAD REPORT -- STATE STATISTICS REPORT FOR THE MONTH OF JUNE 2024 (Latest Available)
- NEW APPLICATIONS REPORT
- MEDICAID CASE LOAD REPORT

NEW BUSINESS

PUBLIC COMMENT: Each member of the public has five minutes to discuss any resolution on the agenda.

- CWA, LOCAL 1032
- PUBLIC INPUT

APPROVAL TO DISCUSS PERSONNEL MATTERS, CLIENT REIMBURSEMENTS AND PROTECTIVE PAYEES, WORKERS COMPENSATION REPORT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

#24-060 APPROVAL OF PAYROLLS FROM SEPTEMBER 16, 2024 TO SEPTEMBER 30, 2024, AND FROM OCTOBER 1, 2024 TO OCTOBER 15, 2024

#24-061 CONFIRM OVERTIME PAYROLL FROM AUGUST 1, 2024 TO AUGUST 31, 2024

#24-062 APPROVE THE PURCHASE OF 250 NITRO PRO SOFTWARE LICENSES FROM SHI FOR A ONE (1) YEAR PERIOD COMMENCING SEPTEMBER 18, 2024 IN THE AMOUNT OF \$25,382.50 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#24-063 APPROVE THE PURCHASE OF A MAINTENANCE AGREEMENT FOR THE VISITOR PASS MANAGEMENT SYSTEM FROM SHI FOR A ONE (1) YEAR PERIOD COMMENCING NOVEMBER 1, 2024 IN THE AMOUNT OF \$778.99 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#24-064 ACCEPT THE PROPOSAL OF SHI IN THE AMOUNT OF \$1,974.42 TO PROVIDE AN EXTENDED SERVICE AGREEMENT FOR A HIGH-SPEED SCANNER FOR A PERIOD OF ONE (1) YEAR, RETROACTIVE TO AUGUST 2, 2024 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

#24-065 APPROVAL TO SUBMIT GRANT APPLICATION TO NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP)

#24-066 APPROVAL TO SUBMIT GRANT APPLICATION TO NEW JERSEY DEPARTMENT OF COMMUNITY AFFAIRS FOR UNIVERSAL SERVICE FUND (USF) PROGRAM

#24-067 APPROVAL OF PERSONNEL REPORT

REQUESTS FOR LEAVES OF ABSENCE

Bautista, Jesenia	Human Services Specialist 4, Bilingual, S/E	08/08/24 – 09/11/24
Kershaw, Amanda A.	Social Services Technician	08/16/24 – 09/16/24
Tejeda, Jenny	Social Services Technician, Bilingual, S/E	08/12/24 – 09/04/24
Chaprin, Halyna Y.	Senior Building Services Worker	10/01/24 – 11/18/24
Saranczak, Jessica	Social Services Technician	08/19/24 – 10/03/24

PERMANENT APPOINTMENTS

Janocko, Marissa	Human Services Aide	\$42,920	09/06/24
Malena, Issel E.	Human Services Aide, Bilingual, S/E	\$42,920	09/06/24
Colon Gonzalez, Aldo	Clerk, Bilingual, S/E	\$39,015	09/06/24
Restivo, Sabrina	Social Worker	\$63,705	09/06/24
Khalil, Christine	Social Worker	\$72,972	09/06/24

PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE

Bersani, Stacey	Administrative Analyst, Provisional	\$132,463	09/06/24
Tharrington, LaToya Joy	Human Services Specialist 3, Provisional	\$79,150	09/10/24

RESIGNATIONS

Nunez, Selenny	Human Services Aide, Bilingual, S/E	08/15/24
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TERMINATIONS

Cruz, Cristina M.	Human Services Aide, Temporary	08/09/24
Marshall, McKenzie Olivia	Human Services Aide, Temporary	08/09/24

BOARD DISCUSSION ON ANY RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS
#24-060 THROUGH **#24-067**

PUBLIC COMMENT: Each member of the public has five minutes to discuss any Board-related matter.

ADJOURNMENT