

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES  
MEETING AGENDA  
JULY 11, 2024**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM JUNE 13, 2024 TO JULY 10, 2024

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

COMMUNICATIONS

EACH BOARD MEMBER WAS SENT A COPY OF CORRESPONDENCE RECEIVED BY THE BOARD.

OLD BUSINESS

- ACTIVE CASELOAD REPORT -- STATE STATISTICS REPORT FOR THE MONTH OF MAY 2024 (Latest Available)
- NEW APPLICATIONS REPORT
- MEDICAID CASE LOAD REPORT

NEW BUSINESS:

PUBLIC COMMENT: Each member of the public has five minutes to discuss any resolution on the agenda.

- CWA, LOCAL 1032
- PUBLIC INPUT

APPROVAL TO DISCUSS PERSONNEL MATTERS, CLIENT REIMBURSEMENTS AND PROTECTIVE PAYEES, WORKERS COMPENSATION REPORT, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

**#24-047** APPROVAL OF PAYROLLS FROM JULY 16, 2024 TO JULY 31, 2024, AND FROM AUGUST 1, 2024 TO AUGUST 15, 2024

**#24-048** CONFIRM OVERTIME PAYROLL FROM JUNE 1, 2024 TO JUNE 30, 2024

**#24-049** ACCEPT PROPOSAL OF TRIONAID ASSOCIATES, INC. TO PROVIDE BACKGROUND SCREENING SERVICES REQUIRED BY THE MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES FOR A ONE (1) YEAR PERIOD, COMMENCING JULY 17, 2024

**#24-050** ACCEPT PROPOSAL OF SHARP ELEVATOR, INC. TO PROVIDE MONTHLY ELEVATOR MAINTENANCE SERVICES AT 181 HOW LANE FOR A ONE (1) YEAR PERIOD, COMMENCING AUGUST 1, 2024

**#24-051** ACCEPT PROPOSAL OF EASTERN DOOR SERVICE TO PROVIDE BI-ANNUAL PREVENTATIVE MAINTENANCE TO THE AUTOMATIC DOORS AT 181 HOW LANE FOR A ONE (1) YEAR PERIOD, COMMENCING AUGUST 1, 2024

**#24-052** AUTHORIZE MEMBERSHIP OF THE MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES INTO THE NEW JERSEY COOPERATIVE PURCHASING ALLIANCE

**#24-053** ACCEPT PROPOSAL OF SHI TO PROVIDE MAINTENANCE OF AND WARRANTIES FOR THE BARRACUDA SECURE MESSAGE (EMAIL) ARCHIVE, BACKUP SERVER, AND SECURITY GATEWAY AT A TOTAL COST OF \$14,983.80 (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

**#24-054** APPROVAL OF PERSONNEL REPORT

**LEAVES OF ABSENCE**

Kershaw, Amanda A.	Social Services Technician	06/17/24 – 07/15/24
Reid, Nikisha	Clerk 2	05/24/24 – 07/04/24
Bode, Linda	Clerk 2	07/05/24 – 07/22/24
Fehl, Andrew	Human Services Specialist 2	06/27/24 – 07/05/24
De La Rosa Mosquea, Dariana	Clerk 1, Bilingual, S/E	07/15/24 – 08/13/24
Saranczak, Jessica	Social Services Technician	06/28/24 – 08/01/24
Reid, Nikisha	Clerk 2	07/04/24 – 07/19/24

**PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE**

Lawson, Sherita	Clerk 2, Provisional	\$41,003	\$43,010
Sims-Spears, Claudette	Clerk 2, Provisional	\$41,003	\$43,010
Soto-Mejia, Rosabel	Clerk 2, Bilingual, S/E, Provisional	\$41,003	\$43,010
Lia, Elisabeth	Clerk 2, Provisional	\$41,003	\$43,010
Gavilan, Isabel	Clerk 2, Bilingual, S/E, Provisional	\$41,003	\$43,010
De La Rosa Mosquea, Dariana	Clerk 2, Bilingual, S/E, Provisional	\$41,003	\$43,010
Barbosa, Yvette	Clerk 2, Provisional	\$41,003	\$43,010
Jeffers, Shakiema	Clerk 2, Provisional	\$41,003	\$43,010
Abreu, Keiry	Human Services Specialist 2, Bilingual, S/E, Provisional	\$65,230	\$69,317

**RETIREMENTS**

Barnes, Sherry A.	Social Worker	08/01/24
Tillman, Nancy D.	Human Services Specialist 3	09/01/24

**TERMINATIONS**

Felix, Michelle	Clerk 1, Bilingual, S/E, Temporary	06/19/24
Guillen, Solanggy A.	Human Services Aide, Bilingual, S/E, Temporary	06/26/24

BOARD DISCUSSION ON ANY RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS  
**#24-047** THROUGH **#24-054**

PUBLIC COMMENT: Each member of the public has five minutes to discuss any Board-related matter.

ADJOURNMENT