

**MIDDLESEX COUNTY BOARD OF SOCIAL SERVICES  
SPECIAL MEETING AGENDA  
JUNE 24, 2024**

STATEMENT OF COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT OF 1975

ROLL CALL

APPROVAL OF MINUTES OF PREVIOUS MEETING AS DISTRIBUTED

RATIFICATION OF TRANSACTIONS ACCOMPLISHED BY DIRECTION AND AUTHORITY OF THE DIRECTOR FROM MAY 9, 2024 TO JUNE 12, 2024

RECEIPT OF TREASURER'S FINANCIAL REPORT

AUTHORIZATION OF FUNDS REQUISITION

RECEIPT OF AND APPROVAL FOR LIST OF BILLS

COMMUNICATIONS

EACH BOARD MEMBER WAS SENT A COPY OF CORRESPONDENCE RECEIVED BY THE BOARD.

OLD BUSINESS

- ACTIVE CASELOAD REPORT -- STATE STATISTICS REPORT FOR THE MONTH OF APRIL 2024 (Latest Available)
- NEW APPLICATIONS REPORT
- MEDICAID CASE LOAD REPORT

NEW BUSINESS:

PUBLIC COMMENT: Each member of the public has five minutes to discuss any resolution on the agenda.

- CWA, LOCAL 1032
- PUBLIC INPUT

APPROVAL TO DISCUSS PERSONNEL MATTERS, CLIENT REIMBURSEMENTS AND PROTECTIVE PAYEES, AND ATTORNEY-CLIENT PRIVILEGED COMMUNICATIONS IN CLOSED SESSION

MOTION TO GO INTO CLOSED SESSION

RETURN TO PUBLIC SESSION

RESOLUTIONS:

**#24-040** APPROVAL OF PAYROLLS FROM JUNE 16, 2024 TO JUNE 30, 2024, AND FROM JULY 1, 2024 TO JULY 15, 2024

**#24-041** CONFIRM OVERTIME PAYROLL FROM MAY 1, 2024 TO MAY 31, 2024

**#24-042** ACCEPT PROPOSAL OF SHI TO UPGRADE THE COMPUTER OPERATING SYSTEM TO OFFICE 365 AND TO PERFORM THE MAINTENANCE THEREOF (NEW JERSEY COOPERATIVE PURCHASING ALLIANCE)

**#24-043** APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE MIDDLESEX COUNTY WORKFORCE DEVELOPMENT BOARD FOR CONTINUED PARTICIPATION IN THE ONE-STOP WORKFORCE DELIVERY SERVICE SYSTEM THROUGH JUNE 30, 2027

**#24-044** APPROVAL TO RETAIN UNIVERSAL PROTECTION SERVICE (D/B/A ALLIED UNIVERSAL) TO PROVIDE TRAINED AND LICENSED SECURITY PERSONNEL REQUIRED BY THE BOARD OF SOCIAL SERVICES (STATE CONTRACT)

**#24-045** AUTHORIZE THE CONTINUATION OF THE CONTRACT WITH RUTGERS UNIVERSITY BEHAVIORAL HEALTH CARE TO OPERATE THE BOARD'S EMPLOYEE ASSISTANCE PROGRAM FOR THE PERIOD OF JULY 1, 2024 TO JUNE 30, 2025

**#24-046** APPROVAL OF PERSONNEL REPORT

**PERSONNEL REPORT**

**LEAVES OF ABSENCE**

|                    |                                     |                     |
|--------------------|-------------------------------------|---------------------|
| Landin, Sharonda   | Social Services Technician          | 06/06/24 – 08/14/24 |
| Reid, Nikisha      | Clerk 2                             | 05/09/24 – 05/24/24 |
| Purcell, Alisha M. | Human Services Specialist 2         | 06/17/24 – 08/07/24 |
| Miara, Amanda K.   | Human Services Specialist 1         | 06/12/24 – 09/05/24 |
| Bencosme, Jessica  | Human Services Aide, Bilingual, S/E | 06/04/24 – 07/09/24 |
| Opalinski, Diane   | Clerk 2                             | 05/30/24 – 09/01/24 |

**NEW HIRES**

|                           |  |          |          |
|---------------------------|--|----------|----------|
| Marshall, McKenzie Olivia | Human Services Aide, Temporary                 | \$42,920 | 06/07/24 |
| Roach, Tanika A.          | Human Services Aide, Temporary                 | \$42,920 | 06/06/24 |
| Iyer, Indumathy           | Clerk 1, Temporary                             | \$39,015 | 06/06/24 |
| Guillen, Solanggy A.      | Human Services Aide, Bilingual, S/E, Temporary | \$42,920 | 06/06/24 |
| Williams, Kimberly P.     | Human Services Aide, Temporary                 | \$42,920 | 06/06/24 |
| Cruz, Cristina M.         | Human Services Aide, Temporary                 | \$42,920 | 06/06/24 |

**PERMANENT APPOINTMENTS:**

|                  |                            |          |          |
|------------------|----------------------------|----------|----------|
| Rivera, Veronica | Social Services Technician | \$58,794 | 06/03/24 |
|------------------|----------------------------|----------|----------|

**PROMOTION, RECLASSIFICATION, TITLE, SALARY CHANGE:**

|                   |                                      |          |          |
|-------------------|--------------------------------------|----------|----------|
| Torres, Francisco | Clerk 3, Bilingual, S/E, Provisional | \$70,263 | 06/06/24 |
|-------------------|--------------------------------------|----------|----------|

**TERMINATIONS:**

|                         |         |  |          |
|-------------------------|---------|--|----------|
| Connolly, Jacqueline L. | Clerk 2 |  | 06/07/24 |
|-------------------------|---------|--|----------|

BOARD DISCUSSION ON ANY RESOLUTIONS

MOTION TO ADOPT THE CONSENT AGENDA, CONSISTING OF RESOLUTIONS  
**#24-040 THROUGH #24-046**

PUBLIC COMMENT: Each member of the public has five minutes to discuss any Board-related matter.

ADJOURNMENT